



SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Max Baucus
United States Senate
Washington, D.C. 20510

Dear Senator Baucus:

The purpose of this letter is to transmit the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2006 Competitive Sourcing Efforts as required by Section 647(b) of Division F of the Consolidated Appropriations Act, Fiscal Year 2004, P.L. 108-199. The report has been prepared in accordance with Office of Management and Budget Memorandum M-07-01.

SSA continues to focus on results that create more efficient functions within the Agency, generate cost savings and improve performance. In FY 2006, SSA completed eight competitive sourcing competitions, which resulted in improved service and increased efficiency for the Agency.

Through a measured, consistent approach to competitive sourcing, SSA provides better service to the American public. If there are any questions concerning the report, your staff may contact Myrtle S. Habersham, Chief Strategic Officer, at 410-965-7401.

Sincerely,

/s/

Jo Anne B. Barnhart

Enclosures:

Tab A - FY 2006 Competitive Sourcing Activities Summary
Tab B - Projected Number of FTEs Scheduled for Competition in FY 2007
Tab C - Alignment of Competitive Sourcing and Human Capital



SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Richard B. Cheney
President of the Senate Washington,
D.C. 20510

Dear Mr. Cheney:

The purpose of this letter is to transmit the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2006 Competitive Sourcing Efforts as required by Section 647(b) of Division F of the Consolidated Appropriations Act, Fiscal Year 2004, P.L. 108-199. The report has been prepared in accordance with Office of Management and Budget Memorandum M-07-01.

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Susan M. Collins Chairman,
Committee on Homeland Security and
Governmental Affairs United States Senate
Washington, D.C. 20510

Dear Madam Chairman:

The purpose of this letter is to transmit the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2006 Competitive Sourcing Efforts as required by Section 647(b) of Division F of the Consolidated Appropriations Act, Fiscal Year 2004, P.L. 108-199. The report has been prepared in accordance with Office of Management and Budget Memorandum M-07-01.

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Tom Davis
Chairman, Committee on Government Reform
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Charles E. Grassley
Chairman, Committee on Finance
United States Senate Washington, D.C.
20510

Dear Mr. Chairman:

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable J. Dennis Hastert
Speaker of the House of Representatives
Washington, D.C. 20515

Dear Mr. Speaker:

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December 27, 2006

The Honorable Sander M. Levin
House of Representatives
Washington, D.C. 20515

Dear Mr. Levin:

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Joseph I. Lieberman
United States Senate Washington, D.C.
20510

Dear Senator Lieberman:

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SOCIAL SECURITY

The Commissioner

December 27, 2006

The Honorable Jim McCrery
Chairman, Subcommittee on Social Security
Committee on Ways and Means
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

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December 27, 2006

The Honorable David R. Obey
House of Representatives
Washington, D.C. 20515

Dear Mr. Obey:

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The Commissioner

December 27, 2006

The Honorable Ralph Regula
Chairman, Subcommittee on Labor, Health and
Human Services, Education and Related Agencies
Committee on Appropriations House of
Representatives Washington, D.C. 20515

Dear Mr. Chairman:

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The Commissioner

December 27, 2006

The Honorable Arlen Specter
Chairman, Subcommittee on Labor, Health and
Human Services, Education and Related Agencies
Committee on Appropriations United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

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The Honorable Henry A. Waxman
House of Representatives
Washington, D.C. 20515

Dear Mr. Waxman:

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The Honorable Tom Harkin
United States Senate
Washington, D.C. 20510

Dear Senator Harkin:

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Narrative Statements

Total Projected Number of Full-time Equivalents Scheduled for Competition in Fiscal Year 2007

- The Social Security Administration plans to analyze activities involving 317 full-time equivalents (FTE) in fiscal year 2007 for potential competition.

Alignment of Competitive Sourcing and Human Capital

SSA has taken several steps to ensure that its competitive sourcing plans and human capital plans are aligned and complement each another. SSA has developed a comprehensive Human Capital Plan (HCP) that fully supports the PMA on the Strategic Management of Human Capital. The HCP, which is aligned with the Agency Strategic Plan, sets our course for achieving measurable human capital results that will not only improve the service we provide, but also provide accountability for all of our human capital activities. The HCP references SSA's Competitive Sourcing Human Resources Plan and SSA's Labor Relations Strategic Plan. These plans outline alternatives for employees affected by competitive sourcing and offer strategies for placing, hiring, training, and accommodating affected employees. The SSA Labor Relations Strategic Plan addresses labor relations obligations and issues arising from competitive sourcing activities. Activities in the HCP are tracked quarterly through SSA's Future Workforce Transition Plan.

The Office of Competitive Sourcing consults with SSA's Office of Human Resources (OHR) to identify the retirement rates for various functions that are suitable for competition. OHR also identifies the extent to which functions are occupied with persons with disabilities. This information is used in considering functions for competitive sourcing. SSA's competitive sourcing plan supports the Agency's efforts to hire and promote people with disabilities. (In FY 2006, the Agency hired 4,355 permanent and temporary employees, of which 261 were people with disabilities; bringing the overall percentage for this group to 7.9% of the total workforce). As new functions are considered for study, SSA evaluates the effect that competition will have on this significant part of our workforce, working to ensure employees with disabilities are not adversely affected by any of the Agency's competitions.

When a study is announced, OHR also works with the component developing the Performance Work Statement to identify a specific transition plan for employees involved in the competition. These transition plans include identifying potential positions where employees could be redirected, as well as skill gap assessments and training.

On an agency-wide scale, OHR has been actively working for many years to identify and properly plan for the influence that the impending retirement wave will have on the Agency's ability to deliver services. The primary document that captures this effort is the "Retirement Wave Analysis." This document is updated annually and shared with all staffs, including the Office of Competitive Sourcing, and can be used to help determine whether a function is a potential candidate for a competitive sourcing study.

Social Security Administration
FY 2006 COMPETITIVE SOURCING ACTIVITIES WORKSHEET
COMPLETED COMPETITIONS
(Dollars in Millions)

Competition Description																		Savings and/or Performance Improvements							
Agency	Bureau	Primary Activity Code	Secondary Activity Code	Additional Activity Code	Descr. of Activity Completed	Type of Competition	Location (State)	# of FTE in study	# of Bids Received	Start Date (Day/Mo/Yr)	End Date (Day/Mo/Yr)	Expected Phase-In Completion Date (Day/Mo/Yr)	Actual Phase-In Completion Date (Day/Mo/Yr)	Source Selection Strategy Used	Winning Provider	FY 2006 Costs	Total Cost All Years	Est. Savings	Period of Est. Savings (Performance Period -in years)	Annual Savings	Actual Savings (if available)	Saving Methodology: Calculation /Proxy	Quantifiable Description of Improvements in Service or Performance (if appropriate)		
STREAMLINED COMPETITIONS																									
SSA		S753			Equipment Specialist	Streamlined competition without MEO	MD	2	0	09/23/2005	11/21/2005	03/01/2006	08/01/2006		Private sector source (CTR)	0.003	0.003	0.151	5	0.030	0.034	Calculation	Service provider performed a full range of systems monitoring, maintenance, security, testing and inspections. Standards have been consistently met.		
SSA		S717			Automotive Inspection Worker	Streamlined competition without MEO	MD	1	0	09/23/2005	11/22/2005	03/01/2006	03/01/2006		In-house government personnel (I/H)	0.003	0.003	0.000	5	0.000	0.000	Calculation	Responsible for the daily inspection of the automotive fleet, vehicle maintenance authorization and spring and winter inspections. Monthly post accountability reports indicate all performance expectations are being met.		
SSA		W826			Electronic forms development	Streamlined competition without MEO	MD	10	0	01/17/2006	02/02/2006	06/01/2006	09/30/2006		Private sector source (CTR)	0.005	0.005	0.484	3	0.161	0.000		Contract awarded - start date was October 1, 2006. Service improvements expected, but not yet realized.		
SSA		Y820			Mail Metering Operations	Streamlined competition without MEO	MD	3	0	03/06/2006	05/01/2006	08/01/2006	08/01/2006		In-house government personnel (I/H)	0.001	0.001	0.000	5	0.000	0.000	Calculation	Service provider consistently met the quantifiable timeliness and service standards of performing required work within one workday. Requirements include quality and timeliness standards regarding mail delivery processing, metering, etc.		
SSA		Y820			Preparation, Batch and Scanning of incoming mail.	Streamlined competition with MEO	MD	21	0	03/23/2006	06/19/2006	10/01/2006	10/01/2006		In-house government personnel (I/H)	0.006	0.006	0.696	5	0.139	0.000	Calculation	Plan start date was October 1, 2006. Service improvements expected by not yet realized.		
SSA		S716			Warehouse Laborers	Streamlined competition without MEO	VA	9	0	05/05/2006	06/29/2006	11/01/2006			Private sector source (CTR)	0.003	0.003	0.609	5	0.122	0.000	Calculation	Contract award projected start date is early December 2006. Service improvements expected, but not yet realized.		
SSA		Y820			Special Messenger	Streamlined competition without MEO	MD	1	0	07/24/2006	08/14/2006	12/01/2006			In-house government personnel (I/H)	0.001	0.001	0.000	5	0.000	0.000	Calculation	Projected start date is December 1, 2006. Service improvements expected, but not yet realized.		
SSA		W100	W410		Media production staff	Streamlined competition without MEO	VA	10	0	06/19/2006	08/30/2006	01/01/2007			In-house government personnel (I/H)	0.005	0.005	0.000	5	0.000	0.000	Calculation	Plan start date is January 2007. Service improvements expected but not yet realized.		
SUBTOTAL, STREAMLINED COMPETITIONS								57	0							0.028	0.028	1.940		0.452	0.034				
STANDARD COMPETITIONS																									
SUBTOTAL, STANDARD COMPETITIONS								0	0							0.000	0.000	0.000		0.000	0.000				
TOTAL, ALL COMPETITIONS								57	0							0.028	0.028	1.940		0.452	0.034				
FY 2006 FIXED COSTS*				0.956	*Note: These costs are not competition-specific																				

Social Security Administration
FY 2006 COMPETITIVE SOURCING ACTIVITIES WORKSHEET
COMPLETED COMPETITIONS
(Dollars in Millions)

Agency	Bureau	Function Competed	Description of Activity Competed	Type of Competition	FTEs	Total Estimated Savings (As reported to Congress in past 647 reports)	Total Performance Period (in years)	Actual Phase-In Completion Date (Mo/Yr)	Actual Accrued Savings FY 2003	Actual Accrued Savings FY 2004	Actual Accrued Savings FY 2005	Actual Accrued Savings FY 2006	Total Actual Accrued Savings	Pd Over Which Actual Savings Accrued (In Years)	Savings Methodology: Calculation/ Proxy	Quantifiable Description of Improvements in Service or Performance (if appropriate)
STREAMLINED COMPETITIONS																
SSA		W826	Validates new software programs.	Streamlined competition without MEO	25	0.000	5	10/10/2004	0.000	0.000	0.000	0.000	0.000	0		The Agency met cost/performance requirements. The service provider designed, developed and implemented task automation software. The provider also performed quality assurance/control for new or modified software within the prescribed cost requirements.
SSA		Y820	Parking and Badging Services	Streamlined competition without MEO	9	0.875	5	10/01/2004	0.000	0.000	0.121	0.130	0.251	2	Calculation	Service provider consistently met standards for parking permits processing, customer counter/telephone service, headquarters access badging and property pass issuance. Performed full range of services for building access, parking privilege and property passes for the headquarters facilities. Service provider performed routine observations and periodic survey of service users.
SSA		Y820	Mailroom Clerk	Streamlined competition without MEO	1	0.061	4	02/01/2005	0.000	0.000	0.013	0.020	0.033	2	Calculation	Service provider consistently met the requirements for collecting, receiving, processing, logging, forwarding, delivering and distributing mail. Specially delivered the certified and registered mail within 3 hours. The standards for timeliness service were also met. Performance ensured acceptable levels of service.
SSA		Y570	Electronics Technician	Streamlined competition without MEO	1	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider was responsible for developing, installing and implementing routine maintenance for broadcast television equipment period. Consistently maintain acceptable levels of performance in terms of timeliness and quality.
SSA		Y820	Cash Collection Clerks	Streamlined competition without MEO	2	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider responsible for recording remittances, completing debt vouchers and preparing foreign remittances. Overall expectations met; ensured acceptable levels of service.
SSA		S210	Conference Room Scheduler	Streamlined competition without MEO	1	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider was responsible for making conference room reservations for headquarters complex. Met all service standards.
SSA		S739	Locksmith Services	Streamlined competition without MEO	1	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider consistently met standards for the full range of locksmith functions i.e. installation, maintenance, repair, key cutting and procurement. Accurately kept inventory and fulfilled automated ticket assignments which provided quality performance within 24 hours.
SSA		H118	Occupational Health Nursing Services	Streamlined competition without MEO	5	0.579	5	10/01/2005	0.000	0.000	0.000	0.149	0.149	1	Calculation	Service provider achieved excellent service levels for service quality, adherence to standards, timeliness and business relationship. Performed occupational health unit medical services during working hours for approximately 6000 SSA employees.
SSA		Y820	Federal Records Center Unit (mailroom function)	Streamlined competition without MEO	36	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider provided full range of folder maintenance and shipment. Overall standards regarding timeliness and quality met; ensured acceptable level of service.
SSA		W210	Telecommunication Specialists	Streamlined competition without MEO	3	0.000	5		0.000	0.000	0.000	0.000	0.000	0		Service provider was responsible for planning and implementing specifications for Headquarters telephone systems, including managing, modifying, maintenance, training, etc. Also handled systems complaints. Service provider consistently met standards for timeliness and quality.
SSA		D100	Supply Technicians	Streamlined competition without MEO	2	0.115	5		0.000	0.000	0.000	0.000	0.000	0		Contract awarded - start date November 6, 2006. Service improvements expected but not yet realized.
SUBTOTAL, STREAMLINED COMPETITIONS					85	1.630							0.433			
STANDARD COMPETITIONS																
SSA		W600	Help desk	Standard competition	68	35.364	5	11/01/2004	0.000	0.000	6.209	7.494	13.703	2	Calculation	Service provider consistently met the quantifiable timeliness and service standards for resolving hardware problems within the first contact. Kept the user informed when the systems problems were resolved and answered a minimum of 98 % of use calls within 90 seconds of automated call processing.
SUBTOTAL, STANDARD COMPETITIONS					68	35.364							13.703			
TOTAL, ALL COMPETITIONS					153.000	36.994							14.136			